



**Leipzig International School e.V.**  
Könnertitzstraße 47  
D-04229 Leipzig  
Germany

Tel: +49 (0)341 337558-0  
Fax: +49 (0)341 337558-96

20/12/2011

## Re-registration and planning for the 2012/13 school year

Dear parents / guardians,

As part of our planning process for the next school year we need to determine accurately the enrolment at each grade level in the school. This information will enable us to provide the necessary facilities and staff that will guarantee the continued standard of education for your child at our school.

As we will be using the results of this re-registration to plan classes and staffing for the next school year would you **please return this form to the school office by 27<sup>th</sup> January 2012** to guarantee a place for your child in the school year 2012/13.

**Please be aware that in the first instance we will base our planning ONLY on the definite re-registrations, thereafter places will be all allocated on a first come first served basis.**

Many thanks,

Roel Scheepens  
Headmaster

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### RE-registration Form

Name of student \_\_\_\_\_ Current grade level

Grade level in 2012/13

Please tick your response:

My child:

**will definitely attend L.I.S.**

**may attend L.I.S.**

**will definitely not attend L.I.S.**